



2023 Parent Payment Arrangements

Dear Parent/Guardian,

Broadmeadows Primary School is looking forward to a great year of teaching and learning in 2023 and would like to advise you of our voluntary financial contributions.

Schools provide students with free instruction to fulfil the Victorian Curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Leanne Lewis – Principal

Esra Yildiz – School Council President



2023 Parent Payment Arrangements

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> • Years Prep - 6 Back to School stationary pack (lined paper, exercise books, pens, pencils, glue sticks, scissors, folders and binders) • Subject specific materials and equipment (English, Maths, Language, Science, Art and Physical Education) • Literacy – Comprehensive range of borrowing books • Online Subscriptions (Mathletics and Reading Eggs) • ICT Devices – provision of devices from the classroom sets (1:1 ratio of devices in the 1-6 year levels) • Printing and photocopying of worksheets and learning materials 	\$ 40.00
Other Contributions - for non-curriculum items and activities	
Student and parent communication tool (e.g. Compass)	
School Sports Victoria membership	
Student Wellbeing Programs	
Student Agency Programs	
Total Amount Curriculum and Non-Curriculum Items	\$ 0.00

Extra-Curricular Items and Activities

Broadmeadows Primary School offers a range of items and activities that enhance and broaden the schooling experience of students. They are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	
Year 6 Graduation	\$ 50	
Additional costs associated with the years 1-6 swimming program	\$ 30	
Optional year level excursions to be scheduled	TBA	
Optional year 3-6 camping program	TBA	



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Financial Support for Families

Broadmeadows Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Hardship and Refugee Agency support (e.g. Smith Family and AIMS)
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Dean Smith Student Welfare 03 9302 6063 dean.smith2@education.vic.gov.au

Karen Harkom Business Manager 03 9302 6062 karen.harkom@education.vic.gov.au

Payment methods

Broadmeadows Primary School uses the Compass application for the payment of Curriculum and optional extra-curricular activities. Cash payments are able to be made via classroom teachers and the office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.